

# CHESAPEAKE ARTS CENTER

## BOARD MEMBER QUALIFICATIONS AND RESPONSIBILITIES

Chesapeake Arts Center's (CAC) Board of Directors provide financial and governance oversight of the organization and act as organizational ambassadors within our regional community. Board members serve a three-year term and are eligible to serve two terms. CAC is seeking Board members who reflect and represent the diverse community CAC serves and are enthusiastic about expanding access to the arts to all audiences.

### CAC MISSION:

**CULTIVATE AND DELIVER INNOVATIVE ARTS AND EDUCATION PROGRAMS THAT INSPIRE JOY, CREATIVITY, AND COLLABORATION WITHIN OUR COMMUNITY.**

### TO BE CONSIDERED, PROSPECTIVE BOARD CANDIDATES SHOULD:

1. Have an interest in or connection to the Chesapeake Arts Center and/or history of supporting or involvement in the arts; or previous experience serving on a nonprofit Board.
2. Possess skills and experience in areas that will advance the mission and programs of CAC including fundraising, marketing, arts administration, nonprofit management, finance, law, technology, or other business that will enhance the Board's governance and oversight of CAC operations.
3. Be willing to commit their time, talents, and financial resources to support the mission and programs of the Chesapeake Arts Center.

### DUTIES AND RESPONSIBILITIES:

1. Develop, understand, and support the mission, vision, values, goals, and programs of CAC.
2. Hire and evaluate the Executive Director as he/she carries out CAC's mission, vision, goals, and programs.
3. Act in the best interests of the organization at all times.
4. Respect the integrity of the Board process, supporting decisions once they are made.
5. Avoid self-dealing and conflicts of interest.
6. Advocate for the organization and educate the community about CAC's mission and programs.
7. Volunteer to support activities of the organization as needed.
8. Assist in recruiting new board members to help sustain the organization.
9. Be respectful of differing opinions and open minded to diverse ideas.
10. Attend and actively participate in 6 Board meetings each year (January, March, May, July, September, November) and serve on one Board Committee.
11. Participate in CAC strategic planning activities and in annual board self-assessment activities.

### FINANCIAL AND RESOURCE DEVELOPMENT ROLES:

1. Make an annual personal financial gift to CAC commensurate with your ability.
  - a. Minimum Annual Fund contribution is \$250.
2. Participate in other CAC Resource Development and fundraising activities which may include:
  - a. Attend 2-3 CAC performances, events, classes, or workshops per
  - b. Contribute to the annual Golf Tournament and other ongoing or one-time events
  - c. Actively assist in planning, executing, and attending CAC fundraising efforts and events
  - d. Identify and assist in cultivating new sponsors and donors to CAC

Those interested in applying to become a Board member should send a brief email (resume suggested) outlining interest and background to [board@chesapeakearts.org](mailto:board@chesapeakearts.org). Self-nominations are welcome.